1099 E Filing

Agenda

- Requirement

- IRIS, FIRE and BSO

- ID.me and Login.gov

- Application for Transmitter Control Code (TCC) and purpose of this code

- 1099 Processing and E Filing

Requirement

- The threshold for mandatory e-filing of certain information returns and forms dropped to 10 from 250. This threshold is for an aggregate number of forms, meaning, if you have historically filed six (6) paper forms and four (4) W-2s, you are now required to file them all electronically

- The IRS has created the Information Returns Intake System (IRIS) portal for employers to E File your 1099 forms. This is different than the portal used to file your W-2s.

- Failure to meet the e-filing requirement may result in one or more penalties from the IRS.

IRIS, FIRE and BSO

IRIS (Information Return System)

- Online Portal to E-file your 1099s

- Requires an ID.me account and a Transmitter Control Code (TCC) to login to the IRIS Portal

- Replaces the FIRE (Filing Information Return System)

FIRE (Filing Information Return System)

- Being phase out, not clear to me if they will accept 2024 1099s on this system. If you use FIRE and want to continue to use this, you will have to find out from IRS if its is still available

- Online Portal to E-file your 1099s

- Requires a different Transmitter Control Code (TCC) than the one from IRIS

BSO (Business Services Online)

- Online portal to E-file you W2s

- Requires either an ID.me or Login.gov account and you need to be approved by the employer to file W2s on behalf of the business

ID.me and Login.gov

- ID.me and Login.gov are digital identity networks that allow users to verify their identity to securely access government services online.

- ID.me can be used for both IRIS and BSO access. Login.gov can not be used with IRIS. We recommend getting ID.me to access both E-filing services online.

- Registering for ID.me can feel a bit invasive but remember this is the verification process used for you as an individual to access government online services. Everything about the process is for you as an individual and not because you are working for the Town.

- Once you have the ID.me process complete, you will be able to access your own Social Security Information, and you will also be able to be added to the application for the TCC needed to access the IRIS online portal.

- If you have not started the process of getting your ID.me account you should do that as soon as possible.

IRIS Application for TCC (Transmitter Code)

- You now need to apply for your Transmitter Control Code.

- https://www.irs.gov/tax-professionals/iris-application-for-tcc

- IRS Instructions (Tutorial) for Application https://www.irs.gov/pub/irs-pdf/p5903.pdf

- You will need two people added to the application (both need to have their own individual ID.me)

- Each person will need to sign the application before it will be submitted for review and assignment of your TCC

- This process can take up to 45 days

1099 Process and E-filing

The NEMRC Accounts Payable Software will have the ability to

- Create a CSV file that is compatible with the IRIS System

- Create a CSV file that is compatible with the FIRE System

- Create printed copies of the 1099's and 1096

Your options for filing:

- Upload to IRIS System

- Upload to FIRE System (Remember to check to see if still IRS option)

- E-File with a Third Party Authorized E File Provider (List on IRS Website)

    Filing with a Third Party Authorized E File Provider may require you to manually input each 1099 and pay a fee per form. You will have to check with provider on the security requirements for access.

    NEMRC will not be able to offer support for these providers, the software will produce the information needed to manually enter the information but not be able to produce a file to upload.

    NEMRC is not an authorized Third Party E File Provider.